

# Undergraduate Research NCUR Funding Grant: Guidelines



WESTMINSTER COLLEGE

## WHAT IS NCUR?

The National Conference on Undergraduate Research (NCUR), established in 1987, is dedicated to promoting undergraduate research, scholarship, and creative activity in all fields of study by sponsoring an annual conference for students. Through this annual conference, NCUR creates a unique environment for the celebration and promotion of undergraduate student achievement, provides models of exemplary research and scholarship, and helps to improve the state of undergraduate education

**NCUR 2025 will be held at the David L. Lawrence Convention Center in Pittsburgh, PA.**

For more information check out: <https://ncur.secure-platform.com/2025/>

## WESTMINSTER COLLEGE NCUR APPLICATION TIMELINE 2024/2025:

October 4<sup>th</sup> 2024: Information Session 11:40, Dietz-Sullivan (Hoyt 101)

November 1<sup>st</sup> 2024: Deadline for student to submit Funding Application Form to Drinko Center.

November 25<sup>th</sup> 2024: Deadline for notification of Funding Awards from the Drinko Center.

December 6<sup>th</sup>: 2024: NCUR's Final Abstract Submission Deadline.

Mid January 2025: NCUR Releases Decisions on Abstract Acceptances.

January 31<sup>st</sup> 2025: (estimated) Deadline for Conference Registration: Coordinate with Drinko Center.

## NCUR 2025

April 8<sup>th</sup> - 10<sup>th</sup> 2024: NCUR Conference at David L. Lawrence Convention Center

Transport provided each day from Westminster College to Conference; attendance required to receive funding

## PART 1: Guidelines

### Eligibility and Conditions

The student must be enrolled as a degree-seeking student at Westminster College at the time of the conference and be in good academic standing.

Projects must be conducted under the mentorship of Westminster College faculty.

To receive NCUR funding, a completed NCUR Travel Grant Application must be submitted following the deadlines delineated above.

Award recipients are required to participate in the Undergraduate Research & Arts Celebration in the year of their grant.

Students who fail to participate in NCUR or URAC will be responsible for paying back their grant to the college in full.

### \*I certify that I have read and agree to the above conditions

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Student applicant)

## Funding

The NCUR award will cover up to \$900 toward conference registration, transportation and lodging. Students will be responsible for any additional costs beyond \$900. Hotel and transportation will be arranged in coordination with the Drinko center, and students will be responsible for completing online registration in a timely manner before the Early Bird lower cost deadline.

## Application Checklist

Applications will not be considered until the complete set of application documents are received. The following components compose a complete application (forms comprise the rest of this document).

\_\_\_\_\_ Part 1: Signed and completed Guideline Form (this page)

\_\_\_\_\_ Part 2: Applicant and Presentation Information Form (next page)

\_\_\_\_\_ Part 3: Faculty Signature

Completed applications should be submitted either electronically to [ugresearch@westminster.edu](mailto:ugresearch@westminster.edu)

Or directly to Dr. Lackey: Box 198 or dropped off at Patterson Hall 315

Undergraduate Research NCUR Grant:  
Application

**Part 2: Applicant and Presentation Information Form**

**Applicant Information:**

Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Campus Box # \_\_\_\_\_ E-mail Address \_\_\_\_\_

Address \_\_\_\_\_

Major/Degree Program \_\_\_\_\_ Anticipated Graduation Date \_\_\_\_\_

**Presentation Information:**

Title of Presentation \_\_\_\_\_

Abstract (use the abstract submitted you intend to submit to NCUR, 300 Word limit.)

**Part 3: Faculty Signatures**

Faculty Mentor Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Faculty mentor)

\*By signing this application, the Faculty Mentor is signifying that the student's project is of appropriate quality for external presentation at an undergraduate research conference.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Director of Undergraduate Research)